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1 April 1948

S. O. PROCEDURE GUIDE NO. 12/2

RESEARCH AND DEVELOPMENT

The following procedure will cover research and development of equipment for use in espionage and counterespionage operations or in immediate support thereof:

1. All research and development projects directly relevant to espionage and counterespionage activities will be cleared through SES. Any ideas for research and development, whether originating with the Foreign Branches or with the technical divisions (Communications and CDD), will be considered by SES for:
  - a. Practicability -- in consultation with Communications and/or CDD.
  - b. Operational need -- in consultation with COPS, DOPP, OPSO, and the Foreign Branch Chiefs.
2. If recommended for action, a formal Research and Development Project will be prepared by SES. This will include recommendation as to relative priority, and full information on the operational requirement to be met, proposed activity, and estimated cost and time of development. The project will be forwarded via DOPP to COPS for approval. Thereafter, it will be sent to CAS for coordination and to ADSO for final authorization.
3. Funds approved for each project will be allotted to the technical division responsible: for electrical items, Communications Division; and, for non-electrical equipment, CDD. This responsibility includes preparation of

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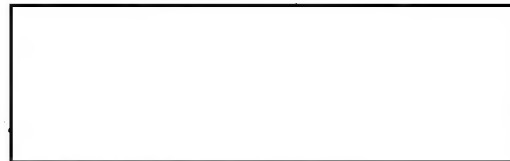
specifications, technical direction of the work of outside contractors, and testing of new equipment. SES will represent Operations to ascertain that specifications meet operational requirements, to check progress on developments, and on final testing of equipment prior to completion of project.

4. Priorities will be assigned by SES to guide CAS and the technical divisions on the relative importance attached to each project from Operations' point of view.

5. The technical divisions will keep SES regularly informed of progress in all technical activities or laboratory research projects undertaken by them which are or may be of direct interest to operations.

FOR THE ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS:

25X1A



Executive Secretary

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